**CSCRS All Team Meeting**

## Wed., October 11, 2017, 2-3 p.m. Eastern

## Web: https://global.gotomeeting.com/join/956603429

## Phone: 646-749-3112

## Access Code: 956-603-429

### **AGENDA**

1. **2017 UTC Outstanding Student of the Year Award**

* Student nominations received:
  + Alexandra Boggs, UTK
  + Rebecca Neumann, UNC
* Committee will select 2017 CSCRS Student of the Year

1. **CSCRS Event at TRB**

* Working to identify day/time for CSCRS event
* Volunteers to help plan/define purpose (student involvement, showcase research, etc.)
* What are we aware that is already planned?
  + UTC Outstanding Student of the Year Awards dinner (Saturday night, Jan. 6)
  + UNC DCRP reception (Monday, 6:30-8:30 p.m., Jan. 8)

1. **Strategic Roadmap**
   * Update on current version of the document, and next steps
   * Expectations for Oct. 25 meeting
   * Clarification on upcoming/year two selection process
   * Modified version of project proposal forms being developed, will be sent after Oct. 25 meeting
2. **Research** 
   * Noreen leading monthly CSCRS research calls
   * Each call to feature 30 min. presentation by different CSCRS researcher
   * Nov. 29 - Eric Dumbaugh
   * Jan. 24 - Chris Cherry
   * Feb. 28 - Offer Grembek

* Internally, we need track project progress on approved work plans
  + Heads up: compiling Excel sheet for milestone tracking and progress per PI
  + In future, this will be integrated in to online reporting system
* Discussion about year one projects, format of final projects, issues, data management plan guidance, etc.

1. **Education/professional development**
   * Externally, we need to update content on website, for reporting

* Reminder of plan laid out in email (9/21):
  + Google doc is set up to allow input of information (from anyone) at any time. Direct link: [https://docs.google.com/document/d/1xrxrypaWM9bukF7ZP25g0\_hjuDfLCkGYiz9HIPGad7s/edit?usp=sharing-](https://docs.google.com/document/d/1xrxrypaWM9bukF7ZP25g0_hjuDfLCkGYiz9HIPGad7s/edit?usp=sharing-%20%20)
  + Things to consider include names and information re: CSCRS scholars, class/course numbers and information, presentations, speaking roles, events, etc.
  + We will send a monthly email reminding you to put information in this document OR - if you prefer email - you can email us directly (info@roadsafety.unc.edu) and we’ll put the information in the document for you.
  + We’ll also use this information to pre-populate the PPPR and other required reports down the road.
* Heads up: individual follow up coming to elicit feedback in Google doc

1. **Accelerated reporting deadlines**
   * New, earlier reporting deadlines from USDOT, but priority (approved by Robin) is to continue work underway on year two project selection
   * Updating timing/approach for new deadlines (*see deliverbales/deadlines table below*)
   * Timing means reporting system will not yet be available
   * Walk through most pressing needs: SF 425 & Reciepint Share Report
2. **Other business/reminders**

* *UTC Spotlight* newsletter published
* Working on next issue of *CSCRS Crossroads* newsletter
* Developing Safe Systems content for website
* Anyone attending the 5th Annual UTC Conference for the Southeastern Region meeting?

1. **Upcoming events/activities**

* CSCRS Exec Committee Strategic Roadmap coordination call Oct. 25, 2017, 2-4 p.m. Eastern
* November All Team/Admin Meeting Nov. 8, 2017, 2-3 p.m. Eastern
* 5th Annual UTC Conference for the Southeastern Region Nov. 16–17, 2017

(Gainesville, FL)

* November Research Call Nov. 29, 2017, 2-3 p.m. Eastern
* December All Team Meeting Dec. 13, 2017, 2-3 p.m. Eastern

*(no December Research Call)*

* January All Team Meeting (rescheduled) Jan. 17, 2018, 2-3 p.m. Eastern
* January Research Call Jan. 24, 2018, 2-3 p.m. Eastern
* February All Team Meeting Feb. 14, 2018, 2-3 p.m. Eastern
* February Research Call Feb. 28, 2018, 2-3 p.m. Eastern

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**At-a-Glance: Schedule of upcoming CSCRS deliverables and deadlines**

|  |  |  |
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| **Deliverable/Requirement** | **Due to HSRC** | **HSRC Contact** |
| SF 425 (email) | Oct. 20, 2017 | [**Nancy Lefler**](mailto:lefler@hsrc.unc.edu) |
| Recipient Share Report (excel) | Oct. 31, 2017 | [**Nancy Lefler**](mailto:lefler@hsrc.unc.edu) |
| Year two proposals due | Nov. 17, 2017 | [**Laura Sandt**](mailto:sandt@hsrc.unc.edu) |
| Performance Indicators (excel) | Dec. 1, 2017 | [**Nancy Lefler**](mailto:lefler@hsrc.unc.edu) |
| Year two proposal decisions made | Dec. 15, 2017 | [**Laura Sandt**](mailto:sandt@hsrc.unc.edu) |
| PPPR #2 (Google doc) | Jan. 31, 2017 | [**Nancy Lefler**](mailto:lefler@hsrc.unc.edu) |